

# Risk & Operational Assessment Activities / **Compass course and Orienteering**

Next Review: Dec 2025

|                            |   |            |            |  |  |
|----------------------------|---|------------|------------|--|--|
| Centre:<br>Whitemoor Lakes | Assessed By:<br>Nicola Whiting (Chief Instructor)<br>Robin Jones (Senior Instructor)<br>Chris Browning (senior instructor)<br>Luke Austin (senior instructor)<br>Alex Jones (Senior Instructor) | ASSESSED   |            |  |  |
|                            |   | Nov 2018   | March 2023 |  |  |
|                            |   | Nov 2019   | Dec 2023   |  |  |
|                            |   | April 2021 | Dec 2024   |  |  |
|                            |   | April 2022 |            |  |  |

Overview:  
Compass course is offered as an on-site activity. The session is run using 3 purpose designed courses, intended to test not only navigational ability but numeracy and verbal reasoning skills as well for KS2 and younger KS3 pupils. The ratio for this activity is 1:12 + 1.

| STEP ONE                                  | STEP TWO  | STEP THREE   | STEP FOUR   | STEP FIVE   |
|---|---|--|---|---|
| List significant hazards here:            | List groups of people who are at risk from the hazards you have identified: | List the Control Measures for the identified risks:  | Identify any residual risk remaining after the control measures have been put in place: | Identify any benefits that may result from exposure to the perceived and residual risk for participants:  |
| <b>Falling / slips &amp; trips</b>        | Instructors<br>Guests<br>Public.  | In House Training<br>Emergency procedures<br>First aider always present<br>First aid & near miss forms<br>Advised to wear long sleeves and trousers that cover the knees | With the nature of this activity, small bumps and bruises can be inevitable.            |   |
| <b>Incorrect use/ Misuse of equipment</b> | Instructors<br>Guests<br>Public   | Safe Working practice<br>Session guide<br>Equipment safety checks<br>Personal protective equipment<br>Group leader responsibilities                                      | Potential of guests not adhering to the safety brief.                                   | Equipment could be completely fenced off and locked or access to outside areas could be refused however this would have a negative aesthetic impact on the environment and prevent use of outside areas for recreation. |
| <b>Unauthorized access to equipment</b>   | Public<br>Guests  | Staff use authorisation procedure<br>"No Access" signs<br>Fence and gates around area  | Misuse of equipment by outside parties/ trespassers.                                    | Equipment could be completely fenced off and locked or access to outside areas could be refused however this would have a negative aesthetic impact on the environment and prevent use of outside areas for recreation. |

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|--|-----------------------|--|---|---|
| <b>Cold/Heat/we<br/>ather</b>          | Instructors<br>Guests | Centre is within 200m of the north shore<br>Adequate clothing for the environment, survival shelters available if needed.<br>First aid and near miss forms.  | Weather-wind and/or rain/Sun/lightning  | Exposure to cold/heat and inclement weather has proven positive developmental effects and teaches people about their limitations.                                       |
| <b>Drowning<br/>(River &amp; Lake)</b> | Instructors<br>Guests | Safe Working practice<br>Session guide<br>Group leader responsibilities<br>Emergency procedures<br>First aider always present<br>First aid & near miss form.<br>The course is set out for the clients not to pass boundary line to get close to the lake/river. Life rings are spaced on the bank. | The clients can usually be seen all the time from a suitable location outside the activities Hub. | The clients have sense of freedom from the instructor while carrying out the task set, as well as knowing they can still see the instructor and ask for help if needed. |
| <b>Going past<br/>boundaries.</b>      | Instructors<br>Guests | Navigation training for instructors  | The clients can usually be seen all the time from a suitable location outside the activities Hub. | The clients have sense of freedom from the instructor while carrying out the task set, as well as knowing they can still see the instructor and ask for help if needed. |
| <b>Falling Object</b>                  | Instructors<br>Guests | Course does not enter activity areas. It may pass beneath the Zip-wire, but safety brief is given and a skill to avoid going under the zip wires.  | Individuals may not follow safety briefing.   |   |