

# Risk & Operational Assessment Activities / Archery

Next Review: Dec 2025

Centre: Whitemoor Lakes	Assessed By: Nicola Whiting (Chief Instructor) Robin Jones (Senior Instructor) Luke Austin (Senior Instructor) Alex Jones (Senior Instructor)	ASSESSED	ASSESSED		
		May 2013	Nov 2016	March 2023	
		Nov 2013	Nov 2017	Dec 2023	
		Nov 2014	Nov 2018	Dec 2024	
		Nov 2015	Nov 2019		
		April 2021	April 2022		

## Overview:

A progressive learning session where clients/guests are given the chance to learn how to shoot at targets or for the guests with previous experience improve on skills previously learnt. Ratios for this session are 1:12 + 1, 1:16 (maximum of 6 shooting at a time under exceptional circumstances with consent from the group leader)

STEP ONE	STEP TWO	STEP THREE	STEP FOUR	STEP FIVE
List significant hazards here:	List groups of people who are at risk from the hazards you have identified:	List the Control Measures for the identified risks:	Identify any residual risk remaining after the control measures have been put in place:	Identify any benefits that may result from exposure to the perceived and residual risk for participants:
Being hit with an arrow.	Instructors Guests Staff	Safe Working practice Session guide Group leader responsibilities Archery leader or In House Training Emergency procedures First aider always present First aid & near miss forms No other sessions to happen at the same time in the sports hall Instructors to carry another form of communication to get attention.	Guests could still choose to shoot an arrow in the wrong direction.  The arrows can rebound.  Going around the net without the instructor seeing	New skills learnt by participants have proven personal developmental benefits. Exposure to perceived risk and responsibility for management of potentially dangerous equipment has proven developmental effects.
Sharp objects Falling onto or walking into arrows	Instructors Guests Staff	Collection of arrows strictly controlled by instructor. First aider always present First aid & near miss forms		
Unauthorized access to equipment	Instructors Staff Guests	Staff use authorisation procedure & Venue locked between sessions Arrows to be kept in a separate	Staff get distracted on locking up.	

		location when session is not in use.		
Equipment Failure	Instructors Guests	Equipment & Range safety checks Pre-session checks	Always a small risk when using equipment	
String slap	Instructors Guests	Protective equipment (wrist guards)	Even with bracers in use the string can still occasionally hit the arm. Misuse of equipment by outside Parties/ trespassers.	
Trip Hazards	Instructors Guests	Equipment & Range safety checks Pre-session checks	Small chance of a trip hazard. Been clumsy.	